

# Maintenance Loan Request Form

You must complete this form fully and sign the declaration if you want to take up a Maintenance Loan.

ART ID:            Academic Year

Forename(s):

Surname:

Date of birth: DAY  MONTH  YEAR

Amount of Maintenance Loan you would like to borrow: tick  maximum or specify  £

Please tick the "Maximum" box if you want to take up the maximum amount of Maintenance Loan that you are entitled to receive. Otherwise, please specify the amount you wish to borrow if it is less than the maximum amount you are entitled to. You cannot receive more than your maximum entitlement even if you request more. The Maintenance Loan is paid directly to you in instalments.

National Insurance Number

**Bank or Building Society Account details**

Give the details of the bank or building society account into which you want to receive your payments. **This account must be in your own name.**

Sort code --

Account number

Building society roll number

**Contact details**

Please give the names and addresses of two contacts. These people will only be contacted if we lose contact with you, for example, if you move address and do not tell us. Please give the name of a relative, partner, next of kin or guardian as one of the contacts.

**The contacts you give must not live at the same address as each other.**

Forename(s): <input type="text"/>	Forename(s): <input type="text"/>
Surname: <input type="text"/>	Surname: <input type="text"/>
Relationship to you: <input type="text"/>	Relationship to you: <input type="text"/>
Address: <input type="text"/>	Address: <input type="text"/>
Postcode: <input type="text"/>	Postcode: <input type="text"/>
Country: <input type="text"/>	Country: <input type="text"/>
Phone number: <input type="text"/>	Phone number: <input type="text"/>



**You MUST now read and sign the following declaration.**



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## Declaration by the student requesting a loan

**I declare that:**

- a** The particulars I have given above are correct.
- b** I have read and understood the booklet "Student Loans: A guide to terms and conditions".
- c** I acknowledge and agree that any loan(s) made to me by the Secretary of State, "the lender" (which includes any persons exercising functions on behalf of the Secretary of State pursuant to section 23(4) of the Teaching and Higher Education Act 1998 as amended from time to time or successor legislation, "the Act") will be on the terms set out in the Loan Request Form including these declarations and in regulations which are made under section 22 of the Act as amended from time to time.
- d** I undertake to repay the lender any loan(s) made to me, together with all and any interest, penalties and charges which apply.
- e** I agree that any loan(s) made to me as a consequence of the acceptance of my application by the lender is a/are contract(s) between me and the lender which binds me from the payment to me of the first loan advance and that the repayment of any such loan(s), together with all and any interest, penalties and charges which apply, will be due by me to the lender as a debt.
- f** I agree that I shall be obliged to make repayment of my loan(s), together with all and any interest, penalties and charges which apply, to such address as shall be notified to me in writing and that any services in respect of my loan(s) may be provided at such address or other address(es) as the lender may from time to time determine and that the service of providing the loan is provided at the lender's principal address.
- g** I agree that any action for repayment and/or in respect of or in connection with my loan(s) and/or all and any interest, penalties and charges which apply, will be brought before the ordinary civil courts and shall be governed by the general rules of civil procedure.
- h** I agree that my request for a loan, the loan and the contract between me and the lender shall be governed by the law of the place of my home address as stated in the form PN1, PR1 or PR1a (or, if my address is outside the United Kingdom, English law).
- i** I irrevocably agree that the courts of the part of the United Kingdom in which my home address stated in the form PN1, PR1 or PR1a is situated (or the English, Scottish and Northern Ireland courts where my address is outside the United Kingdom) shall have non-exclusive jurisdiction to hear any action or proceedings arising out of or in connection with the loan and the contract between me and the lender and I irrevocably submit to the jurisdiction of those courts and waive any objection to the jurisdiction of those courts, provided that this shall not limit the lender's rights to take proceedings against me in any other court of competent jurisdiction.
- j** I agree that from the date I submit this form until the date when my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I will notify the lender of any changes in the personal details (including National Insurance Number) and contact details I have provided as required in accordance with the regulations referred to in paragraph c.
- k** In the event that I leave the United Kingdom to reside outside the United Kingdom or that for any other reason I am outside the UK tax system, I undertake to inform the lender in accordance with the regulations referred to in paragraph c and I undertake to provide the lender with my new and any subsequent contact details until my loan, together with all and any interest, penalties and charges which apply, is fully repaid.
- l** I agree to take all future action requested by the lender and provide the lender with all information required to ensure repayment, in accordance with the regulations referred to in paragraph c.
- m** If I breach any of the terms under which any loan(s) will be made I agree that I will be obliged to pay any charges and penalties which may apply under the Teacher and Higher Education Act 1998 and the regulations made under that Act, as amended from time to time or successor legislation and/or regulations.
- n** I understand that the lender will check my National Insurance Number and personal details with the Department for Work and Pensions (DWP). If I do not know my National Insurance Number, or if the number I provide cannot be authenticated, DWP will trace and give my number to the lender.
- o** If I have broken the terms of this contract I agree that the lender may share information held about me and my account with any person, including the government or a government agency of another country, who may assist in establishing my whereabouts and/or in taking action to recover outstanding loan amounts.

Your signature



Date

DAY

MONTH

YEAR