

## Confirmation of earnings from self-employment - Academic Year 2008/09

# GSA1

This form is also available on our website  
[www.studentfinancedirect.co.uk](http://www.studentfinancedirect.co.uk)

Please complete the student's name in the following boxes before completing the rest of this form.

Student's forename(s):

Surname:

### Important Information

This form asks for information about your income from self-employment. We need this information to help us determine a student's entitlement to student finance.

Please provide details of your income on this form if you are:

- Self-employed (sole trader or partnership);
- A company director;
- A minister of religion; or
- You receive income from land, property or furnished lettings.

### Instructions

- Complete the form in black ink and use BLOCK CAPITALS.
- **Answer all the questions in section 1.**
- If you are self-employed, your accountant should answer all questions in section 2. If you do not have an accountant, please complete section 2 yourself. If a question does not apply to you, write "N/A" or "None". If you do not we may return this form to you as it will appear incomplete. This may delay the student's application for student finance.
- If your income is from the profits of a business, trade or profession, the figure you need to declare is normally the one you enter on either the Self-Assessment Tax Return form or the Short Tax Return form, whichever is applicable, for year ended 5 April 2008 and used by HM Revenue & Customs (HMRC) to work out your tax liability for the tax year 2007-08. You must supply trading year income for the period between 6 April 2007 and the 5 April 2008. Alternatively, you can send a signed copy of either form named above.
- **Once you have completed this form** and signed and dated the declaration, please return it to us at the address shown on the letter accompanying this form or on the LA Finder list available at [www.studentfinancedirect.co.uk/lafinder](http://www.studentfinancedirect.co.uk/lafinder).

section

# 1

## personal details and tax office details

If the personal details pre-printed on this form are incorrect, please contact our Customer Support Office on 0845 607 7577.

### Student's details

a

ART ID:

Forename(s):

Surname:

Date of birth: **DAY**  **MONTH**  **YEAR**

b

### Your details

ART ID:

Forename(s):

Surname:

Home address:

Postcode:

### Tax office details

c1

Name and address of tax office:

Postcode:

c2

Tax office reference number:

## financial information

**To be completed by the person named in section 1b or their accountant.**

**a Self-employed - sole trader**

Date business started: DAY MONTH YEAR

Accounting period: from DAY MONTH YEAR DAY MONTH YEAR

Date business ended (if applicable): DAY MONTH YEAR

Total taxable profits: £  Is this amount provisional? Yes  No

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**b Share of a partnership's trading and professional income**

Partnership reference number:

Trade or profession of the partnership:

Date started being a partner: DAY MONTH YEAR

Date stopped being a partner, if during the 2007-08 tax year: DAY MONTH YEAR

Share of taxed income liable at 10% and 20%: £

Share of taxed income other than that liable at 10% and 20%: £

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**c Income from directorship, office (e.g. minister of religion), or employment**

Total income: £

Taxable benefits and expenses (e.g. car, fuel, private medical insurance): £

Taxable lump sums: £

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**d Income from land, property and furnished lettings**

Taxable profit from land, rented property or lettings: £

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**e Gross income from savings, investments, dividends or any other taxable source**

Total of all figures entered in the boxes in the right-hand column of page 3 of your tax return: £

Other taxable income: £

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**f Deductions and relief allowable for tax purposes for 2007-08**

Retirement annuity or personal pension: £

Loan interest (do not include mortgage interest): £

Expenses (do not include any taken off elsewhere): £

**Total deductions:** £

