

Claim for reimbursement of costs through Disabled Students' Allowances (DSA) for the academic year 2011/12

Personal Details

Customer Reference Number	Name	University or College
Date of Birth	Address	Course
	Postcode	

Complete this form to claim any costs you have had to pay in connection with your studies due to a reason relating to your disability, mental health condition or specific learning difficulty. For example:

- Travel costs.
- Books in Braille.
- Photocopying.
- Consumables (batteries, cartridges, paper).
- Additional costs of university or college accommodation.

Please note that the above list is not exhaustive. If you require further information on what you are entitled to claim for, please contact us on 0845 600 0662.

Please complete the table over the page with details of your costs.

Our Data Protection Statement sets out who will use the information provided on this form and what they will use it for. Before signing this form please read this statement online at www.studentfinancenai.co.uk/dataprotection.

Alternatively, you can request a copy by writing to the Student Loans Company (SLC) at 100 Bothwell Street, Glasgow or by calling our Customer Support Office on 0845 600 0662.

Declaration

If you cannot sign this form, it must be signed on your behalf by your Power of Attorney. The Power of Attorney letter must be sent with this form before a signature from that Power of Attorney will be accepted.

- I have incurred the expenses shown on this form.
- I will inform you of any changes that occur.

Your full name
(in BLOCK CAPITALS)

Signed **Date**

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Please attach receipts or invoices as evidence of your purchases.
Please do not include items which are invoiced directly to us.

Details of your costs
e.g. photocopying

Amount (£)
e.g. £1.00

Name and address of supplier
e.g. Printstore, 10 High Street

Details of your costs e.g. photocopying	Amount (£) e.g. £1.00	Name and address of supplier e.g. Printstore, 10 High Street

Total claimed £