

# Maintenance Loan Request Form - 2011/12

**!** The quickest and easiest way to let us know how much Maintenance Loan you want is online. Just log into your account at [www.studentfinance.co.uk](http://www.studentfinance.co.uk).

Customer Reference Number	<input type="text"/>						
Forename(s)	<input type="text"/>						
Surname	<input type="text"/>						
Date of birth	<table border="0"> <tr> <td><small>DAY</small></td> <td><small>MONTH</small></td> <td><small>YEAR</small></td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	<small>DAY</small>	<small>MONTH</small>	<small>YEAR</small>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>DAY</small>	<small>MONTH</small>	<small>YEAR</small>					
<input type="text"/>	<input type="text"/>	<input type="text"/>					
National Insurance Number	<input type="text"/>						

**Amount of Maintenance Loan you would like to borrow**    tick  maximum    or  specify  £

Please tick the 'maximum' box if you want to take up the maximum amount of Maintenance Loan that you are entitled to receive. If you wish to borrow less than the maximum amount then please specify the amount in the box provided. The Maintenance Loan is paid in instalments directly into your bank/building society account.

**UK Bank/Building Society account details**  
 This account must be in your own name and be able to accept direct credits.

Sort code --

Account number

Building society roll number (if applicable)

**Contact details**  
 Please give the names and addresses of two contacts. The contacts you give **must live at different addresses**. These people will only be contacted if, for example, you move address and do not inform us. You **must** inform your contacts that you are providing us with their contact details.

Contact 1	Contact 2
Forename(s)	Forename(s)
Surname	Surname
Relationship to you	Relationship to you
Address	Address
Postcode	Postcode
Country	Country
Phone number	Phone number

**!** You **MUST** now read and sign the declaration overleaf.



## Declaration by the student requesting a loan

### Loan Contract

If you apply for a loan during the academic year 2011/12 the following conditions apply:

- a I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not I understand I might be refused financial support, or prosecuted and financial support withdrawn.
- b I have read and understood the booklet 'Student Loans: A guide to terms and conditions'.
- c I acknowledge and agree that any loan(s) made to me by the Department for Employment and Learning, 'the lender' (which includes any person exercising functions on behalf of the Department for Employment and Learning pursuant to Article 4 (3) of the Education (Student Support) (Northern Ireland) Order 1998 as amended from time to time or successor legislation, 'the Order') will be on the terms set out in the Loan Request Form including these declarations and in Regulations which are made under Article 3 of the Order as amended from time to time.
- d I undertake to repay the lender any loan(s) made to me, together with all and any interest, penalties and charges which apply.
- e I agree that any loan(s) made to me as a consequence of the acceptance of my application by the lender is a/are contract(s) between me and the lender which binds me from the payment to me of the first loan advance and that the repayment of any such loan(s), together with all and any interest, penalties and charges which apply, will be due by me to the lender as a debt.
- f I agree that I shall be obliged to make repayment of my loan(s), together with all and any interest, penalties and charges which apply, to such address as shall be notified to me in writing and that any services in respect of my loan(s) may be provided at such address or other address(es) as the lender may from time to time determine and that the service of providing the loan is provided at the lender's principal address.
- g I agree that any action for repayment and/or in respect of or in connection with my loan(s) and/or all and any interest, penalties and charges which apply, will be brought before the ordinary civil courts and shall be governed by the general rules of civil procedure.
- h I agree that my request for a loan, the loan and the contract between me and the lender shall be governed by the law of the place of my home address as stated in my application (or, if my address is outside the United Kingdom, the law of Northern Ireland).
- i I irrevocably agree that the courts of the part of the United Kingdom in which my home address stated in my application is situated (or the English, Scottish and Northern Ireland courts where my address is outside the United Kingdom) shall have non-exclusive jurisdiction to hear any action or proceedings arising out of or in connection with the loan and the contract between me and the lender and I irrevocably submit to the jurisdiction of those courts and waive any objection to the jurisdiction of those courts, provided that this shall not limit the lender's rights to take proceedings against me in any other court of competent jurisdiction.
- j I agree that from the date I submit this form until the date when my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I will notify the lender of any changes in the personal details (including National Insurance Number) and contact details I have provided as required in accordance with the Regulations referred to in paragraph c.
- k In the event that I leave the United Kingdom to reside outside the United Kingdom or that for any other reason I am outside the UK tax system, I undertake to inform the lender in accordance with the Regulations referred to in paragraph c and I undertake to provide the lender with my new and any subsequent contact details until my loan, together with all and any interest, penalties and charges which apply, is fully repaid.
- l I agree to take all future action requested by the lender and provide the lender with all information required to ensure repayment, in accordance with the Regulations referred to in paragraph c.
- m If I breach any of the terms under which any loan(s) will be made, I agree that I will be obliged to pay any charges and penalties which may apply under the Education (Student Support) (NI) Order 1998 and the Regulations made under that Order, as amended from time to time or successor legislation and/or Regulations.
- n I understand that the Student Loans Company will check my National Insurance Number and personal details with the Department for Work and Pensions (DWP). If I do not know my National Insurance Number, or if the number I provide cannot be authenticated, DWP will trace and give my number to the lender.
- o If I have broken the terms of this contract I agree that the lender may share information held about me and my account with any person, including the government or a government agency of another country, who may assist in establishing my whereabouts and/or in taking action to recover outstanding loan amounts.

Your signature

X

Date

DAY

MONTH

YEAR